

Checklist



Family Related Information

- Original Will
- Ante-Nuptial Contract (ANC)
- Marriage Certified
- Original ID Document
- ID document copies of Heirs, Executor, Nominated
- Guardian and Trustees
- ID documents and Birth Certificate of any children
- A list of contact Details for people mentioned in Will Estate Information for any deceased spouse
(Full names, Date of Death, Place of Death, Master's office and Estate Number)
- Personal Details of Parents alive and pre-deceased



Financial Information

- A list of Bank accounts with account numbers
- A list of list policies with the nominated beneficiaries
- A list of insurances
- A list of any Out-standing loan in your favour or in favour of another
- Income Tax Number and details of person who handled the Income Tax
- Bond Accounts with account number
- Pension documents



Property and Personal Assets

- A list of all immovable property (houses) with location of Title Deed
- Title Deeds for Properties owned
- A list of movable Property with original registration certificates
- A list of sentimental items
- Original Firearm license
- Original Share Certificates



Personal Information

- Trust or Company information
- Social Media and Email Accounts
- A list of Subscriptions to be cancelled